



ESA STATE CONVENTION – HUTCHINSON RAMADA



May 3, 4, 5, & 6, 2012

Vendor Table Request Form

KSC Committees can have the vendor's tables without charge but these tables will cost the convention per table and per covering. Committees that are encouraged to obtain a table in the Vendor's hallway are: St Jude's, Easter Seals, Ways & Means, Ks. Care & Share, ESA Disaster Fund, Goodwill Industries, ESA Foundation, Heartspring, & Lamplighters.

Person Requesting: _____

KSC Board Position: _____

QTY	Equipment Requested	QTY	Equipment Requested
	Chairs at the tables		Number of tables

Chapter/Individual Request for Vendor's Tables to sell at convention

Chapter's or Individuals requesting a Vendor's Table(s) in the hall will be required to be in good standing and have to pay the charges for the table set up and covering. (\$15 per table / \$10 per covering) There is room for 15 tables in the area.

Chapter requesting the Table: _____ Chapter # _____ in good standing? _____

Purpose of the table: _____

QTY	Equipment Requested	QTY	Equipment Requested
	Chairs at the tables		Number of tables

Display Area Table Requests

Display areas have tables set up for free in the AMBASSADOR Room - Committees to use the Display room are: Association of the Arts, Scrapbook Displays, Education Displays, Yearbook Displays, Publicity Books, Above and Beyond Members, Outstanding Chapter, Diana & Youth Awards, Care Connection Displays, News & Views displays, Social Committee Display. If Chapters / members wish to set up a display table for any reason they are welcome to make a request. There will be no sales in this area – only displays.

Person Requesting: _____

KSC Board Position: _____

QTY	Equipment requested	QTY	Equipment Requested
	Number of Tables requested		Number of Chairs requested

Please return your request form to the convention chairman no later than **April 1, 2012**.
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