

CHAPTER REPORT FORM

For

STATE EASTER SEALS CHAIRMAN

Date: _____

Send To: Your State Easter Seals Chairman

Report Must be Postmarked by April 1, including Total Contributions from April 1 through March 31

NOTE: Your State Easter Seals Chairman report is due to the IC Jr. Easter Seals Chairman: May 15.

Chapter Name: _____ Chapter No.: _____ Chapter City: _____

Chapter Easter Seals/Philanthropic Chairman:

_____ Phone # or e-mail _____

Number of members including pledges as of March 31 _____

You may use the **ESA Foundation Turn-Around Fund**. Donations are sent to your State Easter Seals Office or National Easter Seals, 230 W. Monroe, Suite 1800, Chicago, IL 60608, and indicate what the funds are for:

Project	Donated Cash/Monies	Donated Goods \$	Mileage (See Note)	Donated Hours
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
TOTALS	\$ _____	\$ _____	\$ _____	Hours _____

Refer to ESA International Philanthropic Service Guidelines revised April 2003. Please round off miles and hours to the full mile/hour (3.5 or higher should be 4) OR (3.4 or lower should be 3). Please do not include Cartridge credit on this report - your State Chairman will consider this for the State Awards. Please note if this includes a state project such as contributions to a drawing (to avoid duplicate reporting). Monies used to purchase Tulips, dinner/lunch tickets etc. should be placed under "donated goods".

If you had a successful project please share: _____

NOTE: Go to www.irs.gov. Click on (Year) Standard Mileage Rates Set, to determine the appropriate dollar credit for mileage.