



**ANNUAL CHAPTER REPORT FORM**  
 (Submit to STATE EASTERSEALS CHAIR)

Chapter: \_\_\_\_\_ Date: \_\_\_\_\_

**Send To: Your State Easterseals Chair by April 15<sup>th</sup>.**  
 (Include Total Contributions from April 1<sup>st</sup> through March 31<sup>st</sup>)

**NOTE:** Your State Easterseals Chair Yearend Report is due to the IC Easterseals Chair by May 15<sup>th</sup>.

Chapter Name: \_\_\_\_\_ Number: \_\_\_\_\_ City: \_\_\_\_\_

Chapter Easterseals or Philanthropic Chair: \_\_\_\_\_

Phone# & email: \_\_\_\_\_

Number of members including pledges as of March 31<sup>st</sup>: \_\_\_\_\_

You may use the **ESA Foundation Turn-Around Fund**. Donations are sent to your State Easterseals Office or National Easterseals, 141 W. Jackson Blvd. 1400A, Chicago, IL 60604, and indicate what the funds are for.

| Project       | Donated Monies | Donated Goods | # Miles | Donated Hours |
|---------------|----------------|---------------|---------|---------------|
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| <b>TOTALS</b> |                |               |         |               |

**Refer to ESA International Philanthropic-Service Guidelines**

Please round off miles and hours to the full mile/hour (3.5 should be 4). Please do not include Cartridge credit on this report; your State Chairman will consider this for the State Awards. Please note if this includes a state project such as contributions to a drawing (to avoid duplicate reporting). Monies used to purchase dinner/lunch tickets, etc. should be placed under "donated goods". If you had a successful project please share.