



EPSILON SIGMA ALPHA

Please complete this Nomination Form in full. Nominee must sign this form. (Please make a photocopy – the original form will not be returned.)

- Nominee's Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- Marital Status: \_\_\_\_\_ Spouse: \_\_\_\_\_
- Spouse's Occupation & Place of Business: \_\_\_\_\_
- Children's Names & Ages: \_\_\_\_\_
- Nominee's Occupation or Profession: \_\_\_\_\_
- If employed, Nominee's business address: \_\_\_\_\_
- Position or title: \_\_\_\_\_
- Schools attended (degrees, honors, etc.): \_\_\_\_\_
- Civic, Fraternal, Religious Organizations: \_\_\_\_\_
- Hobbies, Interests: \_\_\_\_\_

Describe on a separate sheet as concisely as possible why this person deserves the Distinguished Achievement Award, including the following information:

1. A description of nominee's current contribution and the benefit received by others as a result.
2. What is remarkable or unique about their contribution?
3. What portion of their time is spent in this endeavor?
4. If married, how great is their involvement with their children and their activities?
5. Other responsibilities (those of most vital concern to them).
6. What impact has their work had on others, including their community?
7. Whether they receive a salary for their contribution.
8. Past accomplishments.
9. Obstacles and difficult circumstances over which they have triumphed.
10. How do they plan to continue their service in the future?

FOR NOMINEE: I attest to all facts contained on this form and give permission for the facts to be used for publication. I am willing to be nominated for the Distinguished Achievement Award. I am not now nor have I ever been affiliated with Epsilon Sigma Alpha International.

- Nominee's Signature: \_\_\_\_\_
- Nominated By (list chapter name & number, and president's name): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Revised 2012 (IC)

Return to: State Distinguished Achievement Chairman by February 1<sup>st</sup>.

## **INFORMATION FOR DISTINGUISHED ACHIEVEMENT AWARD JUDGES**

The Epsilon Sigma Alpha DISTINGUISHED ACHIEVEMENT AWARD has been established to recognize a very special person in each community – a person who has unselfishly given of themselves to a remarkable degree in some area of service which benefits others . . . a person who exemplifies in their daily life the wholesome and inspiring qualities of love, faith and courage. It is the privilege of ESA International to honor them with the only award given by ESA to people outside of ESA.

In judging these nominees for the Distinguished Achievement Award, we suggest that you rate each entry according to the following scale:

- 100 - Exceptional
- 85 – Outstanding
- 75 – Excellent
- 65 – Above Average
- 50 – Average
- 25 – Below Average

To arrive at this figure, first test the entry as to whether each of the following areas of information has been included:

1. A description of nominee's current contribution and the benefits received by others as a result.
2. What is remarkable or unique about their contribution?
3. What portion of their time is spent in this endeavor?
4. If married, how great is their involvement with their children and their activities?
5. Other responsibilities (those of most vital concern to them).
6. What recognition, if any, have they previously received?
7. Whether they receive a salary for their contribution.
8. What are their past accomplishments?
9. Obstacles and difficult circumstances over which they have triumphed.
10. How do they plan to continue their service in the future?

Areas 4 and 5 were included to make sure that we do not honor a person who gives to others but not to their own family. Involvement with children does not have to include assisting in their organizations (such as Scouting), but should include time and interest given to them.

Area 7 may be significant in arriving at your decision. A large salary in return for service obviously reduces a nominee's rating for the Distinguished Achievement Award. On the other hand, many people make great contributions above and beyond the effort put into earning their living. If their contribution is significant enough and sacrificial in nature, a Distinguished Achievement Award winner may be recognized for their work in which they are employed.

In considering Area 8, keep in mind that the Distinguished Achievement Award nominee should now be involved and not in a "retired" stage where they are no longer contributing. With this understanding, past accomplishments may be included in your rating decision.

After each judge has rated each nominee finalist in this manner, if the figures do not add up to a clear-cut winner, judges should meet and discuss each contestant, on the basis of the ten areas indicated. The final decision may be aided by scheduling interviews with the finalists if the judges believe it necessary.