

# Kansas State Council Outstanding Chapter Form

April 1 - March 31

	Points	Score	Item Total	Section Total
<b>1. MEMBERSHIP GROWTH</b>				
How many new pledges did you gain? _____	20 each	_____		
How many reinstatements did you gain? _____	20 each	_____		
Did your chapter organize another chapter? _____	20 points	_____		
If yes, give chapter name & location _____				
<b>TOTAL FOR SECTION 1</b>				
<b>2. SERVICE – PHILANTHROPIC</b>				
A. Chapter specific philanthropic projects (other than State & International Projects)				
List Projects - Attach a list of all philanthropic projects to this form				
Participation by at least 50% of chapter members				
<b>Select ONE LEVEL from the following:</b> # of Projects _____	2 each	_____		
76% to 100% member participation	15 points	_____		
51% to 75% member participation	10 points	_____		
26% to 50% member participation	5 points	_____		
1 % to 25% member participation	2 points	_____		
B. State Projects:				
Capper Foundation	25 points	_____		
Goodwill	25 points	_____		
Heartspring	25 points	_____		
Kansas Care & Share money given	5 points	_____		
State President Special Project(s)	5 points	_____		
C. MARC Specified Project at Annual Conference				
State President Special Project(s)	5 points	_____		
D. International Projects:				
Disaster Fund money given	5 points	_____		
Easterseals money or gifts-in-kind ( <i>Cappers no longer affiliated w/ES</i> )	5 points	_____		
ESA Foundation	5 points	_____		
Hats for Hope gifts-In-kind	5 points	_____		
Hope for Heroes	5 points	_____		
St. Jude Children's Research Hospital money given or project	5 points	_____		
Warm Welcome gifts-in-kind	5 points	_____		
IC President Special Project(s)	5 points	_____		
Other --	5 points	_____		
E. Average philanthropic participation				
<b>Select ONE LEVEL from the following:</b> # of projects _____				
76% to 100% member participation	15 points	_____		
51% to 75% member participation	10 points	_____		
26% to 50% member participation	5 points	_____		
1 % to 25% member participation	2 points	_____		
<b>TOTAL FOR SECTION 2</b>				

	Points	Score	Item Total	Section Total
<b>3. EDUCATIONAL</b>				
Did your chapter have a preplanned educational program (minimum of 6 programs)? If the answer is YES, give yourself 15 points. (Must have sent form to Educational Director.)	15 points			
BONUS- If your chapter had more than 6 reported programs add 2 points per additional program reported on time	2 each	_____		
Member participation in program presentation (at least one program must be presented by a chapter member to receive minimum points) <b>SELECT ONLY ONE LEVEL from the following:</b>				
76% to 100% member participation	15 points	_____		
51% to 75% member participation	10 points	_____		
26% to 50% member participation	5 points	_____		
1 % to 25% member participation	2 points	_____		
Monthly Educational Reports to State Director by deadline (at least 6)	5 points	_____		
Guest speaker presentation(s) for educational program	5 each	_____		
Outreach Seminar: _____ # held _____	5 each	_____		
<b>TOTAL FOR SECTION 3</b>				_____

<b>4. ATTENDANCE (At least one chapter member must have attended to receive the minimum points)Refer to explanation page</b>				
A. Chapter meetings- Business meetings and socials				
76% to 100% member participation	# held _____ #meetings _____ X	4 each	_____	
51% to 75% member participation	#meetings _____ X	3 each	_____	
26% to 50% member participation	#meetings _____ X	2 each	_____	
1 % to 25% member participation	#meetings _____ X	1 each	_____	
B. District meetings (does not include planning meeting)				
76% to 100% member participation	#held _____ #meetings _____ X	4 each	_____	
51% to 75% member participation	#meetings _____ X	3 each	_____	
26% to 50% member participation	#meetings _____ X	2 each	_____	
1 % to 25% member participation	#meetings _____ X	1 each	_____	
C. State Council meetings (August - May)				
76% to 100% member participation	# held _____ #meetings _____ X	4 each	_____	
51% to 75% member participation	#meetings _____ X	3 each	_____	
26% to 50% member participation	#meetings _____ X	2 each	_____	
1 % to 25% member participation	#meetings _____ X	1 each	_____	
D. MARC (Midwest Area Regional Council) (Choose ONE LEVEL of total member participation)				
76% to 100% member participation		4 points	_____	
51% to 75% member participation		3 points	_____	
26% to 50% member participation		2 points	_____	
1 % to 25% member participation		1 points	_____	
E. State Convention (Choose ONE LEVEL of total member participation)				
76% to 100% member participation		4 points	_____	
51% to 75% member participation		3 points	_____	
26% to 50% member participation		2 points	_____	
1 % to 25% member participation		1 points	_____	
F. International Convention (Choose ONE LEVEL of total member participation)				
76% to 100% member participation		4 points	_____	
51% to 75% member participation		3 points	_____	
26% to 50% member participation		2 points	_____	
1 % to 25% member participation		1 points	_____	
<b>TOTAL FOR SECTION 4</b>				_____

<b>5. DUES (If the answer to these questions is YES, give your chapter the points)</b>				
International Council Chapter Dues paid by October 1		1 point	_____	
State Council Dues paid by deadline (June 1)		1 point	_____	
State Booster Fee paid by deadline (June 1)		1 point	_____	
District Dues paid by deadline (June 1)		1 point	_____	
Is your chapter a member of the ESA Foundation? If yes, give yourself 5 points		5 points	_____	
ESA Chapter Foundation Dues paid by deadline (March 1) or Chapter/Life Active Member		1 point	_____	
<b>TOTAL FOR SECTION 5</b>				_____

	Points	Score	Item Total	Section Total
<b>6. PUBLICITY (If the answer to these questions is YES, give your chapter the points)</b>				
Did your chapter submit one or more articles and/or pictures to the local paper?	5 points	_____		
Did your chapter submit articles to the News & Views? (Do not count state council board member reports)	3 points	_____		
Did your chapter submit an article and/or picture to The Journey?	2 points	_____		
Special Publicity- Chapter (1 point for each category of participation)				
Advertisements (newspaper, posters, fliers)	1 points	_____		
ESA emblematic merchandise (Jewelry, clothing, tote bags, etc.)	1 points	_____		
Displays	1 points	_____		
Floats	1 points	_____		
Radio Spots (each different wording, not related to times broadcast)	1 points	_____		
TV Spots (each different wording, not related to times broadcast)	1 points	_____		
Does your Chapter maintain a Facebook, Twitter, Website or other social media page?	1 points	_____		

**TOTAL FOR SECTION 6**

**7. AWARDS**

First Pearl Award Recipients (4/1 through 3/31)	3 each	_____		
Pallas Athene Award Recipients (4/1 through 3/31)				
First Degree	#members_____ X	1 each	_____	
Second Degree	#members_____ X	2 each	_____	
Third Degree	#members_____ X	3 each	_____	
Fourth Degree	#members_____ X	4 each	_____	
Fifth Degree	#members_____ X	10 each	_____	
Sixth Degree	#members_____ X	15 each	_____	
Did your chapter enter competition in State Contests? (4/1 through 3/31) (If the answer to these questions is YES, give your chapter the points)				
Educational	2 points	_____		
Philanthropic	2 points	_____		
Outstanding Chapter	2 points	_____		
Association of the Arts/Creative Arts	2 points	_____		
Essay	2 points	_____		
Distinguished Achievement Award	2 points	_____		
Jr High Youth Award	2 points	_____		
Sr High Youth Award	2 points	_____		

**TOTAL FOR SECTION 7**

Enter the Total Pallas Athene Points earned by all members in good standing from 4/1 - 3/31 \_\_\_\_\_  
 Enter the Total First Pearl Points earned by all members in good standing from 4/1 - 3/31 \_\_\_\_\_

**DO NOT ADD THE PALLAS ATHENE AND FIRST PEARL POINTS INTO THE TOTALS**

**TOTALS:** Enter the total points from each section in the space provided:

- Section 1 Membership \_\_\_\_\_
- Section 2 Service/Philanthropic \_\_\_\_\_
- Section 3 Educational \_\_\_\_\_
- Section 4 Attendance \_\_\_\_\_
- Section 5 Dues \_\_\_\_\_
- Section 6 Publicity \_\_\_\_\_
- Section 7 Awards \_\_\_\_\_

**GRAND TOTAL**

\_\_\_\_\_

**Judge's Verification**

\_\_\_\_\_

**REMEMBER- ENTRIES MUST BE POSTMARKED NO LATER THAN APRIL 1 OF THE CURRENT YEAR**

**A LIST OF YOUR CURRENT YEAR 4/1 THROUGH 3/31 PHILANTHROPIC PROJECTS MUST BE ATTACHED TO THIS FORM TO BE ELIGIBLE FOR THE AWARD!**

**PLEASE SEND THIS FORM WITH ATTACHMENTS TO THE CURRENT OUTSTANDING CHAPTER AWARDS CHAIRPERSON**

**Section 4 Attendance- Explanation on how to figure points**

There have been numerous discussions on how to figure the points for attendance from Chapter meetings/socials through International Convention. Hopefully, this example will help your chapter awards chairman when completing the Outstanding Chapter Form.

1. Someone in the chapter should be tracking member attendance at all functions (Chapter meetings & socials, District meetings, State Council meetings, MARC, State Convention and International Convention). If that's not happening, you might consider setting up a spreadsheet with members listed down the page and all events listed across the top. Put a check mark in each box where a member attended.
2. Total up the attendance for each of these events.
3. Your member participation is based on percentages 76% - 100%; 51% - 75%; 26%- 50%; 1%- 25%.
4. Multiply the total number of members in your chapter beginning April 1 of last year by the lower number in the percentage range. Example: if your chapter had 17 members on April 1<sup>st</sup>, then you would need at least 13 members attending an event to be in the 76-100% range; 9 members attending to be in the 51-75% range; 5 members attending to be in the 26-50% range; 2 members attending to be in the 1-25% range. If your membership number changes sometime during the year, you need to multiply the new number by the range% to figure up the new attendee number.
5. If your chapter had 18 chapter meetings and socials, that number is written in the #held line.
6. Now you'll go through your participation percentages and put the number of meetings that were between each percentage range. The total number of meetings should be the same as the #held line. Multiply that number by the point value for each range.
7. Do the same thing for District Meetings held and State Council Meetings held.
8. Under MARC through International Convention you'll just be putting a point value for the percentage range since there is only 1 event for each of these.

Our goal is make this a bit easier for everyone and is more equitable for any size chapter.