

CHAPTER SCRAPBOOK

A. Planning Meeting:

Hold a meeting with your committee as soon as possible to decide what the cover design will be, and the best medium with which to accomplish the book you want (wood, leather, cloth, etc.). Plan the page style, layout and the page color and weight. Be sure to use the chapter president's theme throughout the entire book. The cover should be completed before the pages are actually started.

B. Organization

1. The chapter president's theme shall be carried out through the entire book.
2. Gather all information you feel necessary for a complete scrapbook. Make sure you understand what has to be included. Check the chapter scrapbook standards.
3. Assign certain gathering jobs to members of your committee. Picture taking, newspaper articles, napkins, favors, notes, etc. Have a camera at all meetings and events.

C. Cost of Scrapbook Determination:

1. Value all photographs at forty (40) cents each.
2. List all other expenses: cost of cover, book, supplies, etc.
3. Any donated supplies should be included at their fair market value. If they were not counted, it would be unfair to other chapters who do not have similar opportunities.

CATEGORIES:

Scrapbook Categories:

1. Scrapbooks valued at under \$100.00.
2. Scrapbooks valued at \$100.00 - \$150.00.
3. Scrapbooks valued at over \$150.00.

A cost summary sheet shall be included on a back page for scrapbooks valued at \$150.00 or less. (See cost of scrapbook determination.)

Memory Book Category: Valued Under \$100.00; Valued \$100.00- \$150.00; Valued Over \$150.00

Memory Box Category: Valued Under \$100.00; Valued Over \$100.00

General Appearance:

1. Neatness
2. Originality

Cover Requirements:

The judging form states that specific things shall appear on the cover OR the title page. Please note that you **MUST** include the chapter name, number, and town **ON THE COVER**.

Contents:

1. Coverage is to be from installation through the current President's year and should NOT include the next president's installation,
2. Chapter business and educational.
3. Chapter social/rush activities.
4. Chapter philanthropic/ways and means activities.
5. Chapter District activities.
6. Chapter State activities.

Scrapbook Judging:

1. Any chapter, including collegiate chapters, wishing to submit a scrapbook for judging may do so. Each chapter is allowed to submit one book that covers only the current year.
2. Chapters are responsible for transporting their scrapbook entry to and from convention. Scrapbooks are to be checked in by 1:00 p.m. on Friday at state convention.
3. Doors of the scrapbook room will be closed promptly at 1:00 p.m. Friday at state convention and judging will begin.
4. Winners will be announced on Saturday at the convention Awards Luncheon.